

Fee Structure for PTA (PTA) School Booster Clubs, Meetings and Projects (Not Camps)	
Contact Community Schools to determine your renter category. Phone: 919-694-0561, Website: cs.wcpss.net	
INSIDE FACILITIES FEES	
Minimum two hour usage per space, per day, continuous time	
Space	Fees
Auditorium	\$0.00/hr.
Band Room (only)	\$0.00/hr.
Band Room w/auditorium	\$0.00/hr.
Cafeteria (kitchen not available)	\$0.00/hr.
Choral Room (only)	\$0.00/hr.
Choral Room w/auditorium	\$0.00/hr.
Classroom (only) Charge covers utility usage minimums.	\$0.00/hr.
Classroom Minimum space rental requirements apply.	\$0.00/hr.
Computer Lab (not available)	N/A
Concessions (only)	\$0.00/hr.
Concessions w/auditorium or gym	\$0.00/hr.
Dance Room (only)	\$0.00/hr.
Dance Room w/auditorium	\$0.00/hr.
Gym (no locker rooms)	\$0.00/hr.
Locker Room – only (each)	\$0.00/hr.
Locker Room w/gym (each)	\$0.00/hr.
Media Center (not available)	N/A
Multi-Purpose Room/meetings	\$0.00/hr.
Multi-Purpose Room/sports	\$0.00/hr.
Restroom –only (each)	\$0.00/hr.

Pending Availability

Fees Effective: March 19, 2002

OTHER FEES:

Application Fee is \$35.00.

Change Fee is \$35.00 each.

Invoicing Fee is \$35.00 per invoice.

Operations Fee is \$35.00 per weekend day and holiday.

Late Fee is \$35.00 or 10% of invoice, whichever is greater.

Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all renters, including WCPSS, are \$30.00 per hour per person.

Student Technician fee, if available, is \$15.00 per hour.

Equipment fees – See Equipment fee structure.

Cancellation Policy: Event must be canceled 15 business days prior to event date or full payment is due.

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OUTSIDE FACILITIES FEES Minimum two hour usage per space, per day, continuous time **Field Maintenance In-Kind Request Form is required to be considered for in-kind rate	
Space	Fees
Baseball Field	\$0.00/hr + Maintenance** OR \$0.00/hr.
Concessions - stadium	\$0.00/hr.
Field Lights (also listed on Equipment List)	\$0.00/hr.
Football Field (only) -- High School	\$0.00/hr + Maintenance** OR \$0.00/hr.
Football Field Stadium – High School	\$0.00/hr + Maintenance** OR \$0.00/hr.
Football Field - Middle School	\$0.00/hr + Maintenance** OR \$0.00/hr.
Locker Room only (each)	\$0.00/hr.
Multi-Purpose Field	\$0.00/hr + Maintenance** OR \$0.00/hr.
Open Play Area - Elementary	\$0.00/hr.
Parking Lot (only)	\$0.00/day.
Playground - Elementary	\$0.00/hr.
Press box	\$0.00/hr.
Restroom (each)	\$0.00/hr.
Soccer Field	\$0.00/hr + Maintenance** OR \$0.00/hr.
Softball Field	\$0.00/hr + Maintenance** OR \$0.00/hr.
Tennis Court (each)	\$0.00/hr.
Track	\$0.00/hr + Maintenance** OR \$0.00/hr.

Pending Availability

Fees Effective: March 19, 2002

OTHER FEES:

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Change Fee is \$35.00 each.

Invoicing Fee is \$35.00 per invoice.

Operations Fee is \$35.00 per weekend day and holiday.

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Equipment fees – See Equipment fee structure.

Cancellation Policy: Event must be canceled 15 business days prior to event date or full payment is due.

**Field Maintenance In-Kind Request Form is required to be considered for in-kind rate.