

**Fee Structure for Non-Profit Meetings (NPM)
Civic, Religious, Charitable Organizations Meetings,
Youth Camps, Clinics, and Baccalaureate
(Not to include tournaments)**

Contact Community Schools to determine your user group category.
Phone: 919-694-0269, Fax: 919-431-7611, Website: cs.wcpss.net

INSIDE FACILITIES FEES

Minimum two hour usage per space, per day, continuous time

Space	Fees
Auditorium	\$55.00/hr.
Band Room (only)	\$25.00/hr.
Band Room w/auditorium	\$15.00/hr.
Cafeteria (kitchen not available)	\$40.00/hr.
Choral Room (only)	\$25.00/hr.
Choral Room w/auditorium	\$15.00/hr.
Classroom (only) Charge covers utility usage minimums.	\$30.00/hr.
Classroom Minimum space rental requirements apply.	\$12.00/hr.
Computer Lab (not available)	N/A
Concessions (only)	\$25.00/hr.
Concessions w/auditorium or gym	\$12.00/hr.
Dance Room (only)	\$25.00/hr.
Dance Room w/auditorium	\$15.00/hr.
Gym (no locker rooms)	\$72.00/hr.
Locker Room – only (each)	\$25.00/hr.
Locker Room w/gym (each)	\$12.00/hr.
Media Center (not available)	N/A
Multi-Purpose Room/meetings	\$36.00/hr.
Multi-Purpose Room/sports	\$36.00/hr.
Restroom –only (each)	\$12.00/hr.

Pending Availability

Fees Effective: July 1, 2003

OTHER FEES:

Processing Fee is \$35.00.

Change Fee is \$35.00 each.

Invoicing Fee is \$35.00 per invoice.

Late Fee is \$35.00 or 10% of invoice, whichever is greater.

Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all user groups, including WCPSS, are \$20.00 per hour per person.

Student Technician fee, if available, is \$10.00 per hour.

Equipment fees – See Equipment fee structure.

Cancellation Policy: Event must be canceled 15 business days prior to event date or full payment is due.

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OUTSIDE FACILITIES FEES

Minimum two hour usage per space, per day, continuous time

**Field Maintenance In-Kind Request Form is required to be considered for in-kind rate

Space	Fees
Baseball Field	\$20.00/hr. + Maintenance** OR \$60.00/hr.
Concessions - stadium	\$25.00/hr.
Field Lights (also listed on Equipment List)	\$30.00/hr
Football Field (only) -- High School	\$20.00/hr. + Maintenance** OR \$100.00/hr.
Football Field Stadium – High School	\$95.00/hr. + Maintenance** OR \$275.00/hr.
Football Field - Middle School	\$20.00/hr. + Maintenance** OR \$40.00/hr.
Locker Room only (each)	\$30.00/hr.
Multi-Purpose Field	\$15.00/hr. + Maintenance** OR \$40.00/hr.
Open Play Area - Elementary	\$20.00/hr.
Parking Lot (only)	\$250.00/day.
Playground - Elementary	\$20.00/hr.
Press box	\$25.00/hr.
Restroom (each)	\$25.00/hr.
Soccer Field	\$15.00/hr. + Maintenance** OR \$40.00/hr.
Softball Field	\$20.00/hr. + Maintenance** OR \$60.00/hr.
Tennis Court (each)	\$5.00/hr.
Track	\$45.00/hr.

Pending Availability

Fees Effective: July 1, 2003

OTHER FEES:

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Change Fee is \$35.00 each.

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Late Fee is \$35.00 or 10% of invoice, whichever is greater.

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Student Technician fee, if available, is \$10.00 per hour.

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