

**Fee Structure for Non-Profit Meetings (NPM)
Civic, Religious, Charitable Organizations Meetings,
Youth Camps, Clinics, and Baccalaureate
(Not to include tournaments)**

Contact Community Schools to determine your user group category.
Phone: 919-694-0269, Fax: 919-431-7611, Website: cs.wcpss.net

INSIDE FACILITIES FEES

Minimum two hour usage per space, per day, continuous time

| Space | Fees |
|---|-------------|
| Auditorium | \$55.00/hr. |
| Band Room (only) | \$25.00/hr. |
| Band Room w/auditorium | \$15.00/hr. |
| Cafeteria (kitchen not available) | \$40.00/hr. |
| Choral Room (only) | \$25.00/hr. |
| Choral Room w/auditorium | \$15.00/hr. |
| Classroom (only) Charge covers utility usage minimums. | \$30.00/hr. |
| Classroom Minimum space rental requirements apply. | \$12.00/hr. |
| Computer Lab (not available) | N/A |
| Concessions (only) | \$25.00/hr. |
| Concessions w/auditorium or gym | \$12.00/hr. |
| Dance Room (only) | \$25.00/hr. |
| Dance Room w/auditorium | \$15.00/hr. |
| Gym (no locker rooms) | \$72.00/hr. |
| Locker Room – only (each) | \$25.00/hr. |
| Locker Room w/gym (each) | \$12.00/hr. |
| Media Center (not available) | N/A |
| Multi-Purpose Room/meetings | \$36.00/hr. |
| Multi-Purpose Room/sports | \$36.00/hr. |
| Restroom –only (each) | \$12.00/hr. |

Pending Availability

Fees Effective: July 1, 2003

OTHER FEES:

Processing Fee is \$35.00.

Change Fee is \$35.00 each.

Invoicing Fee is \$35.00 per invoice.

Late Fee is \$35.00 or 10% of invoice, whichever is greater.

Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all user groups, including WCPSS, are \$20.00 per hour per person.

Student Technician fee, if available, is \$10.00 per hour.

Equipment fees – See Equipment fee structure.

Cancellation Policy: Event must be canceled 15 business days prior to event date or full payment is due.

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OUTSIDE FACILITIES FEES

Minimum two hour usage per space, per day, continuous time

**Field Maintenance In-Kind Request Form is required to be considered for in-kind rate

| Space | Fees |
|--|---|
| Baseball Field | \$20.00/hr. + Maintenance** OR \$60.00/hr. |
| Concessions - stadium | \$25.00/hr. |
| Field Lights (also listed on Equipment List) | \$30.00/hr |
| Football Field (only) -- High School | \$20.00/hr. + Maintenance** OR \$100.00/hr. |
| Football Field Stadium – High School | \$95.00/hr. + Maintenance** OR \$275.00/hr. |
| Football Field - Middle School | \$20.00/hr. + Maintenance** OR \$40.00/hr. |
| Locker Room only (each) | \$30.00/hr. |
| Multi-Purpose Field | \$15.00/hr. + Maintenance** OR \$40.00/hr. |
| Open Play Area - Elementary | \$20.00/hr. |
| Parking Lot (only) | \$250.00/day. |
| Playground - Elementary | \$20.00/hr. |
| Press box | \$25.00/hr. |
| Restroom (each) | \$25.00/hr. |
| Soccer Field | \$15.00/hr. + Maintenance** OR \$40.00/hr. |
| Softball Field | \$20.00/hr. + Maintenance** OR \$60.00/hr. |
| Tennis Court (each) | \$5.00/hr. |
| Track | \$45.00/hr. |

Pending Availability

Fees Effective: July 1, 2003

OTHER FEES:

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Change Fee is \$35.00 each.

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Late Fee is \$35.00 or 10% of invoice, whichever is greater.

Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all user groups, including WCPSS, are \$20.00 per hour per person.

Student Technician fee, if available, is \$10.00 per hour.

Equipment fees – See Equipment fee structure.

Cancellation Policy: Event must be canceled 15 business days prior to event date or full payment is due.

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