

**Fee Structure for Non-Profit Fundraisers and Tournaments (NPFT)
Productions and Profit Business Meetings**

Contact Community Schools to determine your user group category.
Phone: 919-694-0269, Fax: 919-694-7779, Website: cs.wcpss.net

INSIDE FACILITIES FEES

Minimum two hour usage per space, per day, continuous time

Space	Fees
Auditorium	\$90.00/hr.
Band Room (only)	\$35.00/hr.
Band Room w/auditorium	\$25.00/hr.
Cafeteria (kitchen not available)	\$65.00/hr.
Choral Room (only)	\$35.00/hr.
Choral Room w/auditorium	\$25.00/hr.
Classroom (only) <small>Charge covers utility usage minimums.</small>	\$35.00/hr.
Classroom <small>Minimum space rental requirements apply.</small>	\$20.00/hr.
Computer Lab (not available)	N/A
Concessions (only)	\$42.00/hr.
Concessions w/auditorium or gym	\$20.00/hr.
Dance Room (only)	\$35.00/hr.
Dance Room w/auditorium	\$25.00/hr.
Gym (no locker rooms)	\$115.00/hr.
Locker Room – only (each)	\$42.00/hr.
Locker Room w/gym (each)	\$20.00/hr.
Media Center (not available)	N/A
Multi-Purpose Room/meetings	\$60.00/hr.
Multi-Purpose Room/sports	\$60.00/hr.
Restroom –only (each)	\$20.00/hr.

Pending Availability

Fees Effective: July 1, 2003

OTHER FEES:

Processing Fee is \$35.00.

Change Fee is \$35.00 each.

Invoicing Fee is \$35.00 per invoice.

Late Fee is \$35.00 or 10% of invoice, whichever is greater.

Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all user groups, including WCPSS, are \$20.00 per hour per person.

Student Technician fee, if available, is \$10.00 per hour.

Equipment fees – See Equipment fee structure.

Cancellation Policy: Event must be canceled 15 business days prior to event date or full payment is due.

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OUTSIDE FACILITIES FEES

Minimum two hour usage per space, per day, continuous time
**Field Maintenance In-Kind Request Form is required to be considered for in-kind rate

Space	Fees
Baseball Field	\$30.00/hr. + Maintenance** OR \$100.00/hr.
Concessions - stadium	\$42.00/hr.
Field Lights (also listed on Equipment List)	\$30.00/hr
Football Field (only) -- High School	\$35.00/hr. + Maintenance** OR \$155.00/hr.
Football Field Stadium – High School	\$170.00/hr. + Maintenance** OR \$340.00/hr.
Football Field - Middle School	\$35.00/hr. + Maintenance** OR \$65.00/hr.
Locker Room only (each)	\$35.00/hr.
Multi-Purpose Field	\$25.00/hr. + Maintenance** OR \$65.00/hr.
Open Play Area - Elementary	\$35.00/hr.
Parking Lot (only)	\$400.00/day.
Playground - Elementary	\$35.00/hr.
Press box	\$42.00/hr.
Restroom (each)	\$42.00/hr.
Soccer Field	\$25.00/hr. + Maintenance** OR \$65.00/hr.
Softball Field	\$30.00/hr. + Maintenance** OR \$100.00/hr.
Tennis Court (each)	\$8.00/hr.
Track	\$70.00/hr.

Pending Availability

Fees Effective: July 1, 2003

OTHER FEES:

Processing Fee is \$35.00.

Change Fee is \$35.00 each.

Invoicing Fee is \$35.00 per invoice.

Late Fee is \$35.00 or 10% of invoice, whichever is greater.

Staff fees (Facility Supervisor, Custodian, and Staff Technician) for all user groups, including WCPSS, are \$20.00 per hour per person.

Student Technician fee, if available, is \$10.00 per hour.

Equipment fees – See Equipment fee structure.

Cancellation Policy: Event must be canceled 15 business days prior to event date or full payment is due.

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